

TANGAROA COLLEGE BOARD OF TRUSTEES MEETING MINUTES

Venue: Google meets

Date: Wednesday 30th March 2022

Time: 5:00pm

Present: Allan Va'a, Karl Tusini-Rex, Joe Fealoai, Merry Faumuina, Renee Tawhi, Rachel Mattocks, Scott Tulua and Christine Pili.

1.0 Welcome/karakia

- Karl Tusini-Rex welcomed everyone and opened with prayer.

2.0 Apologies

Mafi Tavo - No student representative report due to bereavement.

Moved: Renee

Seconded: Merry Faumuina

3.0 Principal's Report (attached)

- Managing Covid -19

Junior and seniors alternate weeks face to face learning until end of week seven.

- Student achievement

Strategic goal one: To provide a curriculum that meets the objective in the New Zealand curriculum and provides opportunities and pathways for all students.

- Student wellbeing is the main focus.
- Junior Thematic Integrated learning teams working across curricular areas
- Digital technology used to develop key skills in students.
- Y9 STEM programs developed by Lalanga.
- Student voice feedback received - Students overwhelmed and many Year 13 students working.
- New deans offered professional development courses.

Strategic goal two: To provide high-quality innovative teaching and learning across all areas.

- Chromebooks are now a part of year nine stationary list.
- Professional Development for Staff - Innovative/Thematic Teaching
- Tracking and identifying the at risk students using 2021 Student data.
- Online learning becomes a school wide focus.

- SLT progress

SLT reports from Martin Wright, Bessie Tuialii and Imeleta Faumuina.

New Health and Safety Committee.

- Extra Curriculum

Vaccine passes no longer needed - more activities/events can go ahead with more students involved.

Lunch time activities for Juniors run by Kirk Jennings.

- Staffing

Looking to recruit another social worker in May.

Still looking to fill Maori teaching position.

2021 teaching staff gift to be given - amount to be confirmed by finance committee by end of Term One.

Moved: Renee Tawhi

Seconded: Merry Faumuina

4.0 Minutes of the previous meeting

Matters arising: Nil

Moved: Merry Faumuina

Seconded: Rachel Mattocks

5.0 Inwards and outwards correspondence:

- Board Checklist

BOT responsibilities reviewed; Leadership, representation, accountability and employer role.

- Staff resignation: Famida Adam and Bessie Tuialii

Bessie Tuialii resigning due new Deputy Principal position.

Famida Adam resigning due new head department role.

Moved: Merry Faumuina

Seconded: Joe Fealoai

- Approval for Notice Board Digital Screen

A notice board to be installed in the careers department.

Moved: Merry Faumuina

Seconded: Allan Va'a

- Funding Application for devices

Grant application made to The Four Winds Foundation for 64 chromebooks.

A second application made to The Trusts Community Foundation for 10 Macbook and accessories.

Moved (7th March): Joe Fealoai

Seconded: Merry Faumuina, carried.

7.0 Finance Report (attached)

- Budget for end of year school prizegiving to be discussed.
- Shobna still to explain new format.
- Positive surplus for the beginning of the year.
- Working capital has increased.
- Increase in cash flow for the beginning of the year.
- All expenses are below budget.
- Financial statements subjected to be audited and approved by BOT.
- 2022 Budget to be discussed and approved by finance committee.
- All finance documents to be sent and received a week before BOT meetings.

Moved: Rachel Mattocks

Seconded: Renee Tawhi, Carried.

8.0 Property Report (attached)

- C2 in the process of transforming into a Barista and a Barber classroom.
- Rusted gutters to be removed.
- Skylight roofs in the gym to be replaced due to leaking.
- Few buildings to be painted.
- Admin and library buildings prioritized in terms of submitting quotes and consideration.
- D block renovation on hold.

Moved: Joe Fealoai

Seconded: Allan Va'a

9.0 BOT CHAIR MATTERS

9.1 NZSTA - NOTICES

Mandate changes - Gathering numbers increase, tracing and vaccine passess are removed. Masks remain.

10.0 Other Business:

Exit committee proposal

- Proposal made to have exit interviews for resigning staff.
- Purpose: to acknowledge, celebrate and receive feedback from staff as they leave Tangaroa.
- All BOT members present agree.

Staff leave

- BOT to follow up staff members that have had more than 5 days leave.
- Policies regarding leave to be reviewed.
- Leave processes to be finalized before the next BOT meeting.

Principal appraisal

- Principal appraiser to be discussed.

Staff Welfare

- Merry Faumuina proposed a wellness survey for teaching staff.
- Purpose: To assess the well-being and wellness of our teaching staff.
- Survey to be sent out before the holidays.

11.0 Close with prayer.

- Joe Fealoai closed with karakia.
- Meeting closed at 7:31pm

There being no further business the meeting closed at 7:31 pm by Karl Tusini-Rex

Chairman

Date
